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1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	24th August 2022								
4	Procurement and Funding Plan for Building Repair Work	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Commercial and Procurement to develop a procurement and funding plan for building repair work as identified in Appendix A of the City Centre Masterplan report, including investigating a one stop service to cover professional services required to implement improvement works and report the results to Full Council by August 2022	This matter is incorporated within the City Centre Masterplan report which is on the agenda.	Craig Innes	Commercial and Procurement	Commissioning	21		
5	Target Operating Model 1.2	At the Council Budget meeting of 7 March 2022, the Council instructed the Chief Executive to report to Full Council by the end of August 2022, on a refreshed Target Operating Model, to address the challenges of the next 5 years	A report is on the agenda	Angela Scott	Chief Executive	Chief Executive	21		
6	City Centre Masterplan	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning to recalibrate the city centre masterplan to incorporate the Beach and George Street master planning exercises and report the results to Full Council in August 2022. The Council also noted the ongoing engagement exercise on the future of the George Street area and instruct the Chief Officer - Corporate Landlord to investigate the potential future use of the John Lewis building as part of the George Street master planning exercise and report back to the August Council meeting.	A report is on the agenda	Steve Whyte and Gale Beattie	Directors of Resources and Commissioning	Resources and Commissioning	21		
7	Market to Guild Street Streetscape	At its meeting of 28 February 2022, the Council instructed the Director of Resources to develop detailed design for phase one and two implementation of the Market to Guild Street Streetscape improvements in consultation with key stakeholders and report results to Full Council in August 2022	This matter is incorporated within the City Centre Masterplan report which is on the agenda	Steve Whyte	Resources	Resources	21		

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8	Natural History Museum Aberdeen	At its meeting of 28 February 2022, the Council:- (a) instructed the Chief Officer - City Growth to discuss with the UK Government Department for Digital, Culture, Media and Sport and the Natural History Museum the feasibility for a Natural History Museum Aberdeen, including the University of Aberdeen and the Aberdeen Medico-Chirurgical Society in the process and report to Full Council in August 2022; (b) instructed the Chief Officer - City Growth, subject to the outcome of (a) to explore potential locations including Woolmanhill; and (c) instructed the Chief Officer - Corporate Landlord, subject to positive outcomes from (a) and (b) to bring forward redevelopment/improvement options for the Denburn car park and report back to a future meeting of Full Council.		Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21	D	Discussions with the Department of Culture, Media and Sport around the potential for a satellite of the Natural History Museum have not progressed due to changes in personnel in DCMS. Officers are looking to meet with the Head of Cultural Development and Place Based Investment to discuss the proposal and will involve the University of Aberdeen and the Aberdeen Medico-Chirurgical Society if appropriate. Subject to this, officers would expect to report to committee in the next cycle.
9	Medium Term Financial Strategy	At the Council Budget meeting of 7 March 2022, the Council instructed the Chief Officer - Finance to refresh the Medium Term Financial Strategy and report to Full Council by the end of August 2022	A report is on the agenda	Jonathan Belford	Finance	Resources	21		
10	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		Angela Scott	Chief Executive	Chief Executive	21	D	Discussions are ongoing with Nestrans regarding links between this project and wider City Region Deal projects and officers are liaising with Nestrans on this basis. A corridor report on Wellington Road will be brought back at a later date once there is further clarity.

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11	Commissioning Intentions, Service Standards and Budget for 2022/23	At the Statutory Council meeting of 18 May 2022, the Council approved an urgent notice of motion by Councillors Radley and Yuill in the following terms:- That this Council: 1. Notes the Policy Statement 'Working in Partnership for Aberdeen'; 2. Agrees that its contents state the priorities of Aberdeen City Council for the next five years; and 3. Instructs the Chief Executive to report back to the meeting of Full Council in August to report on any revisions required to the Council's commissioning intentions, service standards and budget for 22/23.	A report is on the agenda	Angela Scott	Chief Executive	Chief Executive	21		
12	Buffer Zones	At its special meeting of 13 July 2022, the Council instructed the Chief Officer - Governance to liaise with the Scottish Government and COSLA to explore options to establish protest-free buffer zones including but not limited to potentially implementing a local byelaw, and to report back to the next meeting of Full Council.	A report is on the agenda	Jenni Lawson	Governance	Commissioning	21		
13	Committee Structure and Scheme of Governance	At its meeting of 13 July 2022, the Council approved a notice of motion by Councillors Nicoll and Yuill which instructed the Chief Officer - Governance to bring forward proposals to the meeting of Full Council on 24 August 2022 with recommended changes to the Scheme of Governance to incorporate various matters listed in the notice of motion.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7 and 21		
14	North East Scotland Green Freeport	To provide an update on the submission of a bid to the Scottish Government and the UK Government for the North East of Scotland Green Freeport (NESGF); and to seek the Council's approval of its contribution to the NESGF if the bid is successful.	A report is on the agenda	Richard Sweetnam	City Growth	Commissioning	Introduction 6		

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15	B999/Shielhill Road Junction Improvements Project	At its meeting of 13 July 2022, the Council approved a notice of motion by Councillors Alphonse and Mennie in the following terms:- 1. Notes the B999/ Shielhill Road junction improvements project is to be part-funded by developer contributions, provided by the developers of the ongoing north Dubford housing development. 2. Agree the B999/ Shielhill Road junction improvements project is a priority investment within the Council's Capital Programme. 3. Instruct the Chief Officer - Capital to review the project's current planned timeline and identify options to accelerate its delivery. 4. Instruct the Chief Officer - Capital to report these options to Council in August, identifying any impacts these may have on the wider Capital Programme.	This matter forms part of the Quarter 1 Financial Performance Report to the City Growth and Resources Committee on 3 August 2022 which was referred to Council in terms of Standing Order 34.1	John Wilson	Capital	Resources	21		
16	14th December 2022								
17	Treasury Management Policy and Strategy - Mid Year Review	To provide an update on Treasury Management activities undertaken to date during financial year 2022/23.		Neil Stewart	Finance	Resources	6		
18	City Centre Design Development	The CG&R Committee on 12/11/21 agreed to note the progress made on design development for the intervention areas: Schoolhill and Upperkirkgate, Union Street East and Castlegate, Union Street West and the West End, and instruct the Director of Resources to report back with full business cases to Committee by the end 2022.		Steve Whyte	Director of Resources	Resources	6		
19	Fairer Aberdeen Fund Annual Report	To provide members with the Fairer Aberdeen Fund annual report for 2021/22.		Susan Thoms	Early Intervention and Community Empowerment	Customer	21		
20	Governance Review of Trusts	Council on 13 December 2021, instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2022 on future activity in relation to such trusts.		Fraser Bell	Governance	Commissioning	10		
21	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21		

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22	Repopulating Vacant Units in Union Street	At its meeting of 28 February 2022, the Council noted appendices F and G to the City Centre Masterplan report and instructed the Chief Officer - City Growth to advance the works to identify the full range of intervention measures to repopulate vacant units in Union Street to full business case including further assessment of potential non-retail uses and report outcomes in December 2022		Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21		
23	Union Street Building Condition Survey and George Street Mini Masterplan	At its meeting of 29 June 2022, the Council (1) instructed the Chief Officer - Strategic Place Planning to undertake the Union Street Building Condition Implementation Plan Pilot and report progress to Full Council in December 2022; and (2) noted the outcome of the recent engagement exercise on the future of George Street and instructed the Chief Officer - Strategic Place Planning to report back with a Mini Masterplan for George Street to Full Council in December 2022.		David Dunne	Strategic Place Planning	Commissioning	21		
24	Beachfront Masterplan	At its meeting of 29 June 2022, the Council (1) instructed the Chief Officer - Strategic Place Planning to report the outcomes of the public consultation on the Draft Development Framework back to a future meeting within the next 6 months, including any recommended revisions to the Draft Framework; (2) instructed the Chief Officer - Commercial and Procurement to continue to progress the following short term interventions to FBC: Urban Park, Events Park, Beach Landscaping, Broadhill (Public Realm and Landscaping) and report progress to December 2022 Council; (3) instructed the Chief Officer - Commercial and Procurement to continue to progress the following medium term interventions to OBC: New Canopy, Beach Ballroom Plaza, Broadhill structures, Pedestrian spine and report progress to December 2022 Council; (3) instructed the Chief Officer - Commercial and Procurement to provide further updates on all longer term interventions to OBC: Beach Boulevard, Surf Village, Beach Ballroom, New Stadium, New Leisure Facility, Boardwalk, New Slipway, Energy Centre, Justice Street Roundabout and report progress to December 2022 Council; (4) instructed the Chief Officer - Commercial and Procurement in conjunction with Chief Officer - Operations and Protective Services to progress coastal protection studies and design development to inform OBC and report progress to December 2022 Council; and (5) noted the development of the engagement plan and instructed the Chief Officer - Commercial and Procurement to report updates on an ongoing basis to Council.		Craig Innes and David Dunne	Commercial and Procurement and Strategic Place Planning	Commissioning	21		
25	Beyond 2022								

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26	City Climate Change Governance Structures	At its meeting of 28 February 2022, the Council instructed the Chief Officers - Governance and Strategic Place Planning to work with the members of Aberdeen's Net Zero Leadership Board, Delivery Unit, the Local Resilience Partnership and other groups as appropriate to develop city climate change governance structure/s appropriate for meeting the aims of the Route-Map and Aberdeen Adapts Framework, and report back to a future Council meeting, no later than the next annual update on the Routemap and Adaptation Framework		Fraser Bell/ David Dunne	Governance and Strategic Place Planning	Commissioning	21		
27	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning	21		
28	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Chief Operating Officer	21		